

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
FEBRUARY 22, 2012 @ 7:00 P. M.**

The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Wednesday February 22, 2012 @ 7:00p.m.

PRESENT: Sean Maciborski Mayor
Dennis Steil Deputy Mayor
Kel Tetz Councillor
Amanda Howell Interim Chief Administrative Officer

CALL TO ORDER:

Mayor Maciborski called the meeting to order at 7:15 p.m.

ADOPTION OF AGENDA:

Motion 469/12

Moved by Councillor Tetz to adopt the agenda with the following changes:

Additions:

Under 9.9b – Rescind Heisler Cozy Corner’s Ministerial Order

CARRIED

MINUTES:

Motion 470/12

Moved by Mayor Maciborski that Heisler Village Council approve the January 25, 2012 Regular Council meeting minutes as presented.

CARRIED

Motion 471/12

Moved by Mayor Maciborski that Heisler Village Council approve the January 25, 2012 Special Council meeting minutes as presented.

CARRIED

PUBLIC HEARING: NONE

DELEGATIONS: NONE

BYLAWS:

Repeal Bylaw #454-11 – Fees and Charges Bylaw and replace with Bylaw

#462-12 – Fees and Charges Bylaw

Motion 472/12

Moved by Mayor Maciborski that Heisler Village Council repeal Bylaw #454-11 the “Fees and

Charges"Bylaw.

CARRIED

Motion 473/12

Moved by Deputy Mayor Steil that Heisler Village Council gives first reading to Bylaw 462-12, a bylaw to regulate the fees and charges for water/sewer/garbage, photocopies, dog tags, etc.

CARRIED

Motion 474/12

Moved by Councillor Tetz that Heisler Village Council gives second reading to Bylaw 462-12, a bylaw to regulate the fees and charges for water/sewer/garbage, photocopies, dog tags, etc.

CARRIED

Motion 475/12

Moved by Mayor Maciborski that Heisler Village Council **under unanimous consent** proceeds to third and final reading of Bylaw 462-12, a bylaw to regulate the fees and charges for water/sewer/garbage, photocopies, dog tags, etc.

CARRIED UNANIMOUSLY

Motion 476/12

Moved by Deputy Mayor Steil that Heisler Village gives the third and final reading of Bylaw 462-12, a bylaw to regulate the fees and charges for water/sewer/garbage, photocopies, dog tags, etc.

CARRIED

POLICIES:

#1502 - Purchasing Policy

Heisler Village Council accepted Policy #1502 Purchasing Policy for information.

OLD BUSINESS:

Letter from Flagstaff County – Fire agreement extension

Motion 477/12

Moved by Councillor Tetz that Heisler Village Council table the letter from Flagstaff County until the next meeting.

CARRIED

Heisler Events request from Doug Griffith's Office

Motion 478/12

Moved by Mayor Maciborski that Heisler Village Council table agenda item 8.2, letter from Doug Griffith's office until the next meeting.

CARRIED

"Grandfathering" exceptions within Restricted and Vicious dog bylaw #332-07

Motion 479/12

Moved by Mayor Maciborski that Heisler Village Council accept the Grandfathering exceptions from the Restricted and Vicious dog bylaw #332-07 for information.

CARRIED

NEW BUSINESS:

Milenet Master Agreement

Motion 480/12

Moved by Mayor Maciborski that Heisler Village Council sign the Milenet agreement for Designation of Stakeholder Administration form.

CARRIED

STEP Program

Motion 481/12

Moved by Councillor Tetz that Heisler Village Council instruct Interim CAO to advertise for a temporary summer employment position through the STEP program in the newsletter and in the Camrose Morning News in the “help wanted” section for 3 weeks.

CARRIED

2012 Assessment Audit – Letter from Municipal Affairs

Motion 482/12

Moved by Mayor Maciborski that Heisler Village Council accept the letter from Municipal Affairs regarding Heisler’s 2012 Assessment Audit for information.

CARRIED

Playspace equipment safety inspection checklist

Motion 483/12

Moved by Mayor Maciborski that Heisler Village Council instruct Interim CAO to find out what other municipalities do to inspect their playgrounds and report back to Council at the next meeting.

CARRIED

Purchase of more Heisler T-shirts

Interim CAO will look into prices and bring the information back to Council at the next meeting.

Queens Diamond Jubilee Nomination letter from Mr. Leon Benoit

Motion 484/12

Moved by Mayor Maciborski that Heisler Village Council accept the letter from Mr. Benoit for information.

CARRIED

Alberta Environment- Water Diversion License Amendment

Motion 485/12

Moved by Councillor Tetz that Heisler Village Council accept the letter from Alberta Environment for information.

CARRIED

Red Serge Ball support request

Motion 486/12

Moved by Mayor Maciborski that Heisler Village Council accept letter from the Red Serge Ball

Committee for information and instruct Interim CAO to include the support request letter in the March Newsletter.

CARRIED

Flagstaff County Spring/Summer Leisure Guide Form

Motion 487/12

Moved by Mayor Maciborski that Heisler Village Council accept the form from Flagstaff County for information.

CARRIED

Recreation Funding meeting attendance request

Motion 488/12

Moved by Mayor Maciborski that Heisler Village Council have Deputy Mayor Steil attend the meeting on February 29, 2012 at 1:00 p.m. at the Sedgewick Recreation Centre.

CARRIED

Heisler Cozy Corner – Rescind Ministerial Order

Motion 489/12

Moved by Mayor Maciborski that Heisler Village Council rescind Heisler Cozy Corner's ministerial order and allow The Bethany Group to become Heisler Cozy Corner's management body, effective immediately.

CARRIED

COUNCILLOR REPORTS:

Mayor Maciborski's written report- NONE

Deputy Mayor Steil's written report- RCMP Report

Councillor Tetz's written report- Heisler Fire Department February 13th, 2012 meeting notes.

-Emergency Services January 30th, 2012 meeting notes

Public Works written report- February, 2012 operating report

Bylaw Enforcement Officer written report- January report

Motion 490/12

Moved by Mayor Maciborski that Heisler Village Council accept the above written reports as information.

CARRIED

CAO REPORT AND ACTION LIST:

CAO Action List and CAO written report

Motion 491/12

Moved by Deputy Mayor Steil that Heisler Village Council accept the CAO action list and CAO written report from the January 25, 2012 regular council meeting as information.

CARRIED

FINANCIAL:

Cheque Register

Motion 492/12

Moved by Councillor Tetz that Heisler Village Council instruct Interim CAO to find out why

there is no description for a payment to Amanda Howell for \$500.00 and bring to the next meeting.

CARRIED

January 2012- Financial Statement

Motion 493/12

Moved by Mayor Maciborski that Heisler Village Council accept the balance shown on the January 2012 bank statement as presented.

CARRIED

December 2011 – Financial Statement

Motion 494/12

Moved by Councillor Tetz that Heisler Village Council accept the balance shown on the December, 2011 bank statement as presented.

CARRIED

GIC Totals

Motion 495/12

Moved by Mayor Maciborski that Heisler Village Council accept the GIC totals from June, 2011 and December 31, 2011 as information.

CARRIED

January 2012 cheque listing

Motion 496/12

Moved by Mayor Maciborski that Heisler Village Council accept the January 2012 cheque listing as information.

CARRIED

Petty Cash Expenses

Motion 497/12

Moved by Deputy Mayor Steil that Heisler Village Council instruct Interim CAO to pay the petty cash expenses for February, 2012 in the amount of **\$29.53**

CARRIED

Quotes for repairs to office doors

Motion 498/12

Moved by Deputy Mayor Steil that Heisler Village Council accept the quote from Joe Martz on invoice #534419 in the amount of **\$660.33** to replace door and repair door jambs in the village office.

CARRIED

Municipal Affairs – Grant status report

Motion 499/12

Moved by Mayor Maciborski that Heisler Village Council accept the grant status report for information.

CARRIED

Interim CAO – Meeting expenses

Motion 500/12

Moved by Councillor Tetz that Heisler Village Council accept the Interim CAO meeting expenses in the amount of **\$54.50**.

CARRIED

CORRESPONDENCE:

- Alberta Recreation and Parks Association Award of Excellence nomination
- Access West Magazine
- Government of Alberta Minister's Senior Service Awards
- Operation Clean Sweep – Pitch-in Canada
- Communities in Bloom Magazine
- Letter from Alberta Capital Finance Authority
- Letter from Lorman Educational Services –Employment Standards Code Seminar
- Letter from Elected Officials Education Program
- Alberta Municipal Health and Safety Association February, 2012 newsletter
- Growing Rural Tourism Brochure
- Battle River Watershed Alliance- The Current newsletter
- Letter from Flagstaff County – Sponsorship for the Alberta Community Cooperative Youth Program
- Flagstaff Regional Recreation Plan guide
- Letter from TransCanada – Keystone Pipeline Construction Schedule

Motion 501/12

Moved by Councillor Tetz that Heisler Village Council accept the Correspondence as information.

CARRIED

IN CAMERA:

Motion 502/12

Moved by Mayor Maciborski to go In Camera to discuss personnel issues at 8:55 p.m.

CARRIED

OUT OF CAMERA:

Motion 503/12

Moved by Mayor Maciborski to go Out of Camera at 9:37 p.m.

CARRIED

Motion 504/12

Moved by Councillor Tetz that Heisler Village Council instruct Interim CAO to advertise in the newsletter and in the Camrose Morning News for a total of 4 weeks for a part-time Public Works Foreman with the possibility of the position becoming full-time as of November 1, 2012.

CARRIED

DATE OF NEXT REGULAR COUNCIL MEETING:

March 21, 2012 at 7:00pm

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Maciborski adjourned the meeting at 9:55 p.m.

X

Sean Maciborski
Mayor

X

Amanda Howell
Interim CAO